

JOHN VARGHESE

56 Harcourt Road ,Thornton Heath

Croydon, Surrey, UK. CR7 6BW

Tel: +44 (0) 208684 9074

Fax: +44 (0) 208684 9074

Email: Johhnvar98cv@hotmail.com

Mobile: 0781 7711574

A well respected multimedia manager with a wide variety of AV ,video and IT skills with excellent experience with production companies as well as NHS hospitals and colleges. Technically adept with skills in live video camera set up and editing as well as skills in managing video projects from start to end product as a VHS Tape , DVD or even as a CD. Have lots of experience in Video conferencing and IT skills.

Career History

March 2003-
Present

Self Employed Freelancer (Full time,)

Position:

Senior AV technician & IT Manager

Responsibilities

I keep myself busy doing small contracts and offering my expertise to other small businesses. Full one month contract editing and preparing PowerPoint presentations for ECA Portugal conference .I also edited three short promotional and motivation videos and put it onto DVD. Troubleshooting and advising wide range of new and older av equipment for various small companies.

Called in to fix various IT problems for various small businesses. Including setting up six new workstation and a windows 2003 server .Offered solutions to enable the staff to access their pcs from home through their internet. Have experience in setting up wireless routers. Working on small contracts for it based jobs at the moment.

June 2000 –
Jan 2003

Royal College of Surgeons- London Holborn, WC2A 3PE (Full time)

Position:

Multimedia Manager

Due to Redundancy I left the Challenging Multimedia Manager post which involved project development to support curriculum development by managing multimedia projects (e.g. video production, live video conferencing broadcasts);

Responsibilities also include advising on the integration of existing and new multimedia approaches into curriculum projects and offering expertise in working new equipment and its benefits. I had to attend various monthly working party meetings and advise on multimedia projects and issues.

I had to ensure the efficient and effective delivery of multimedia services (e.g. video conferencing, CCTV and other live television links, supporting PowerPoint Presentations). I needed to develop and monitor an operational budget of approximately £100,000.I had to undertake equipment maintenance and make recommendations for capital expenditure for the next year and for following 4 years.

I also had to set up and manage outsourced contracts; and needed to I maintain a charging system for services rendered. My responsibility included managing the audio-visual control rooms (including the edit suite), previously I was managing the av kit and facilities in 8 different rooms. I also had to be involved in videoconferencing and live satellite links with other hospitals which became more frequent and popular.

March 2000-
September
2000

Millennium Dome, London, Greenwich (Full time,)

Position:

Senior AV technician

Responsibilities

- Filming live daily shows which was broadcast to different areas of the dome as part of the McDonald's "our Town Story".
- Troubleshooting wide range of new and old av equipment
- Award shows and presentations. Since I had a lot of experience with this I ended up doing more of the big important meetings, which included presentations on PowerPoint.

Nov 1998 –
February
2000

CHP (Capitol House of Productions) North Cheam ,Surrey (Full time).

Position: *IT Manager and Video Technician*

Responsibilities

- Filming for the Awards show, either as a single cameraman or with group of other cameras.
- Editing promos, stings and creating montage video for the different conferences and awards shows.
- Purchasing- involved in the purchasing of IT based computers and video Hardware which brought the cost of the equipment down drastically since we were subcontracting or hiring the equipment for different shows regularly.
- Award shows were extremely challenging and hard work but the experience and challenges they posed were creatively rewarding and I increased my knowledge of troubleshooting for various deadlines. I was able to travel to New York ,Cannes, and Greece as part of the technical team for different shows.

September
1994 –
October
1998

St.Georges Hospital ,Tooting ,South London (Full Time)

Position: *Video Technician Services*

Responsibilities

Started out as an assistant and soon found my self being involved in camerawork, video editing and Duplication of various tape formats. I gained a lot of valuable experience of Audiovisual Equipment from here and was able to apply it in the jobs after this. Setting up and operating of video production and other audio-visual equipment and facilities. This includes setting up studio/location; sites involving setting up video cameras for multi cameras shoots and does standard checks, lighting, microphone tests and positioning for optimum sound quality. I had to check full kit when using fibre optic links from operating theatre to lecture theatre with large audience and two-way communications talk back system. Providing and maintaining a Two-machine video editing service and a fast efficient Video Duplication with off air recordings service for the Library. Provide audio-visual requirements as needed for lectures and doctors. Had to troubleshoot and maintain all AV equipment and lot liaisons with doctor and other Health professionals.

I got involved in the setting up, the camera work of operations, editing of the rushes and once Master tape was finalised with client; I would then mass duplicate VHS tapes using in house facilities, which I was able to run and maintain.

Academic History

1984 -
1988

John Ruskin High School Shirley, Croydon,Surrey

Seven O' levels in math's, Chemistry, Physics, Commerce, Computer Science, English Language and English Literature.

1988

South London College Knights Hill, South Norwood, Lambeth, Surrey

Two A levels in Photography and Computer Science.

1990

South Thames College ,Wandsworth High Street, South London

Pass in BTEC HNC in Television and Video Production.

Training

July 1999 – Dec 1999

Photography

July 1998

AVID Editing Course

February 1999	MCSE course- Studied and attended all classes over 3 months
March 2000	Excel and Access course studied
February 2001	Web Designing course using Frontpage and Dreamweaver. I studied a one-month part time course in Web Page Design using Front Page98/2000 and also spent another one months' full time training course in 3D Studio max. I studied Photoshop Word ,excel and Goldmine.
Oct 2000	Ms Project training Course studied at RCS
March 2001	Ms Excel training Course studied at RCS
April 2002	Practical Project management training Course studied at RCS
Oct 2002	Practical Web Streaming Training Course beginners from SL
Nov 2002	Practical DVD Training Course from screen Learning society.
January 2003	Practical EROL E-commerce Training Course beginners and Advanced.

Technical Skills

Audio Visual & video Technician with over four years experience in wide range of audio visual skills and using different equipment including dual slide projectors with doves, computer overhead displays, all different video formats in the four years I have encountered and dealt with different problems with wide variety of clients. Full range of skills in video and film production, including shooting and editing on equipment ranging from Betacam SP to VHS and Dvcam and using new non linear edit suite, called Speed Razor and Premiere with Fours hours of hiquality video capture capacity .I also Have experience editing on Non Linear Media 100. + Audio Media Composer experience. My present job has been valuable learning curve and gained new skills in Managing Budgets, researching

Filming

Experience with 16mm film camera, Beta SP video filming and using DVCAM for all new filming and been involved in different productions from pop promos, dramas, documentaries and short films.

Editing

Studied and used Avid Non linear editing system. Have experience with media 100 and Speed Razor. Now I tend to use premiere 6.5 with its capability of encoding in mpeg2 for DVD.

Authoring

I have attended various trade shows and learnt all about different aspects of multimedia authoring using tools like SONIC DVD, macromedia Flash MX and Author ware.

Graphics Designs

Use Photoshop extensively and have to design video and DVD covers for some of the latest video productions I have recently done.

Presentations

Handled various types of presentation, from live award shows using PowerPoint to medical conferences and have used different tools and have gained lot of valuable experience from different jobs I have had in the past 6 years.

Award Shows

I am proud and honoured of the various shows I have done in my time .Some of them have proved to be extremely hard work and stressful but the range and complexity has proved to be the most challenging projects I have ever been involved in. Working with a team of highly specialized people and learning new skills from various teams.

Personal Skills

I am reliable, friendly, enthusiastic, and able to work well as part of a team. I am very good at handling a variety of tasks and projects efficiently. I am familiar with a wide range of computer software programs, I spend most my spare time learning, experimenting and using new equipment and software for my own video filming projects. I have my own computer and hence know a lot of different software packages and gained a lot of experience designing and using variety of software for different projects that I get involved in. Edited promotional video for present company and updating their web site. It courses and Experience of databases including data entry and running queries, reports, managing contacts helped me with my Communication skills

– inter-departmental and building up external relationships with Medical Staffing, surgical trainees and I was able to work on own initiative and I paid attention to detail/methodical – data entry and running accurate and comprehensive reports Problem-solving skills .I was able to review data and understand why a report doesn't show the data it should; able to help others think through their problems with data management Flexibility – willing to support others in their data management work and able to represent the Department at internal and external meetings High level organisational skills. I organised my own work but be able to re-priorities to help others to meet agreed targets with data .I am interested in developing own technical competencies on a new information management system and advice on new modules, which may need development Interest in developing Web/on-line information interfaces .My keen interest in project management and in increasing efficiency of processes by developing new technologies or ways of working had been popular and my Experience of commercial and target driven sectors is a credit to my career.

Computer Skills

Know how to set-up and use various hardware as well a software and able to adapt depending on the needs and requirements. Have excellent people and IT skills after learning more about PC maintenance and server upgrades from my friends and colleagues.

Other related skills

- My People skills were enhanced after being on several project management courses and Presentation courses To work collaboratively with a wide range of disciplines: administrators, educators, surgeons, other multimedia professionals at the royal college of surgeons
- To undertake other duties appropriate to the post as required by the senior Management team.

I had to work on updating the video library and cataloguing it properly into a useful database, which we can then needed to try and sell old footage for new videos to new markets.

Also converting our most popular training videos into DVD to enable faster access to various scenes.

I am also taking it onto myself to create a new interactive website explaining our facilities and services for the multimedia Department.

Other Interests and Activities

In my spare time I enjoy playing Badminton or go Swimming .I still have a keen interest in Photography & video filming projects .I also like to travel and as a result of work and holidays I have visited or worked in over 8 Different countries in last 7 years.